



April 8, 2025

TO: ALL BIDDERS

RE: CALIFORNIA JOBS FIRST CATALYST FUND FOR KERN COMMUNITY COLLEGE DISTRICT  
obo KERN COALITION RFP #DO250409

Addendum #4 is hereby expressly incorporated and made part of the California Jobs First Catalyst Fund for the Kern Community College District obo Kern Coalition RFP #DO250409, proposal submission deadline no later than 2:00 p.m. PST, Tuesday, April 30, 2025.

ADDENDUM 4

**Clarifications and Modifications to the RFP**

1. The proposal submission deadline has been extended to **April 30, 2025**, at 2pm (PST).
2. The [Technical Assistance Support](#) page includes the following Google Form(s) to request technical assistance for your project:
  - English: [Catalyst Fund Technical Assistance Request Form \(English\) - Google Forms](#)
  - Spanish: [California Jobs First Catalyst Fund - Formulario de solicitud de asistencia técnica - Google Forms](#)
3. A copy of the RFP and related documents have been uploaded to the Public Purchase website at [www.publicpurchase.com](http://www.publicpurchase.com) and the Kern Community College District website at <https://www.kccd.edu/business-services/rfps-bids.html>.
4. Submit questions and responses electronically through the Public Purchase website at [www.publicpurchase.com](http://www.publicpurchase.com). Public Purchase is our bid platform, which is free registration for bidders to view, access, and submit a response to the RFP.
5. If registration assistance for the Public Purchase platform is needed, we recommend that vendors reach out to the Public Purchase vendor support team directly via chat at <https://www.publicpurchase.com> or email at [support@publicpurchase.com](mailto:support@publicpurchase.com).





## Answers to bidder questions:

- Q1.** Are the addendum signature pages to be signed by an officer of the organization and submitted through Public Purchase separately from the proposal? Or are they to be submitted as part of the proposal package?

**Answer:** The Addendum Acceptance page should be signed by an officer of the organization upon receipt of the Addendum and submitted to [purchasing@kccd.edu](mailto:purchasing@kccd.edu). The signed form may also be included within your proposal submission package.

- Q2.** In response to Addendum 3, Q.8: Pseudo SSNs is not a familiar process. How long does this take for EDD approval? Will this be required for community members who participate in training and workforce development activities too? What assurances do we have that this is a safe process and participants' data will not be shared?

**Answer:** We are currently waiting for clarification from the State. An answer will be provided to all potential bidders via an Addendum.

- Q3.** If a member of an applicant's staff is a member of the Governance Council, but the applicant organization does not participate in the Governance Council, as the Fiscal agent or in the Kern Coalition decision making, is this considered a conflict of interest in any way?

**Answer:** This would not be considered a direct conflict of interest under current guidance.

- Q4.** Can we submit hard copies of the application to the local address cited in the RFP rather than use the google form?

**Answer:** Proposal submissions should be submitted online through the Public Purchase platform [www.publicpurchase.com](http://www.publicpurchase.com). Proposal submissions may also be dropped off in a sealed envelope marked California Jobs First Catalyst Fund RFP DO250409 to the address, as follows:

Kern Community College District  
Attn: Purchasing & Contracts  
2100 Chester Avenue  
Bakersfield, CA 93301

The sealed envelope must also include a USB/Flash drive of your proposal and supporting documentation.



**Q5.** We would appreciate clarification on whether serving as a Sector Investment Coordinator (SIC) would restrict our organization from submitting applications directly or assisting clients in preparing their submissions. It is our understanding that SICs are not responsible for evaluating or scoring project applications. Could you please confirm this?

**Answer:** To maintain the integrity of the Catalyst process and avoid any appearance of preferential treatment, an SIC (or their affiliated organization) should not apply for Catalyst funds in any capacity. This includes acting as a lead applicant, co-applicant, fiscal agent, subcontractor, or providing a letter of support for another applicant.

All other specifications remain unchanged.

BY: Purchasing & Contracts  
Kern Community College District  
Phone: 661-336-5100  
Email: [purchasing@kccd.edu](mailto:purchasing@kccd.edu)



**ACCEPTANCE OF ADDENDUM #4 TO RFP #DO250409**

I \_\_\_\_\_, officer for \_\_\_\_\_  
*Name & Title* *Company*

hereby accept and agree to Addendum #4 to the California Jobs First Catalyst Fund for the Kern Community College District obo Kern Coalition RFP #DO250409 and agree to provide the additional requested information in the Addendum.

Signature of Bidder \_\_\_\_\_ Date \_\_\_\_\_

Signature of KCCD \_\_\_\_\_ Date \_\_\_\_\_

Upon signing, the aforementioned addendum is immediately incorporated into the RFP and service providers response to RFP.

Submit one (1) signed copy of this Addendum acceptance to:

Kern Community College District  
Purchasing & Contracts Department  
2100 Chester Avenue  
Bakersfield, CA 93301

Email: [purchasing@kccd.edu](mailto:purchasing@kccd.edu)

*Mark subject line/envelope: RFP Addendum #4 Acceptance*

If the addendum as presented is unacceptable, please advise KCCD of your rejection of the addendum in writing with reasons, to the address above or by email to [purchasing@kccd.edu](mailto:purchasing@kccd.edu).