



September 16, 2024

TO: ALL PROPOSERS

RE: AUDIT SERVICES FOR KERN COMMUNITY COLLEGE DISTRICT RFQu #DO240925

This Addendum is hereby expressly incorporated and made part of the Independent Audit Services for Kern Community College District RFQu #DO240925, proposal submission deadline no later than 2:00 p.m. PT, Wednesday, September 25, 2024.

### ADDENDUM 3

## **Clarifications and Modifications to the RFQu**

1. A copy of the RFQu and related documents have been uploaded to the Public Purchase website at [www.publicpurchase.com](http://www.publicpurchase.com) and the Kern Community College District website at <https://www.kccd.edu/business-services/rfps-bids-procurement.html>.
2. Submit questions and responses electronically through the Public Purchase website at [www.publicpurchase.com](http://www.publicpurchase.com).

## **Answers to bidder questions:**

**Q1.** Considering the timing of the RFQ, it will be incredibly challenging to complete the 2024 audit before December 31, 2024. Is the District willing to work on an alternate timeline for completing the 2024 audit, and then return to a more traditional timeline for the remainder of the contract?

**Answer:** December 31 is a hard deadline. The Services are for audit of fiscal year 2025 therefore, the applicable due date is December 31, 2025.

**Q2.** What are the District's expectations with on-site versus remote work? Is the District open to working with auditors on a fully remote basis?

**Answer:** Provided the manager and partner are readily available to the District during the course of the audit, and communications are fluid and timely, a fully remote basis is acceptable.



**Q3.** Please confirm if the contract starts with the audit for the year ending June 30, 2024.

**Answer:** The contract starts with the audit year ending June 30, 2025.

**Q4.** Please confirm whether the Public Facilities Corporation receives a stand-alone audit report.

**Answer:** “The District has four (4) auxiliary foundation organizations. These entities are reported as footnotes in the District financial statement. The District has a Public Facility Finance Corporation that is reported as a component of the District financial statement.” pg. 8 of pdf – RFQu. The Public Facilities Corporation does have stand-alone tax returns.

**Q5.** Would KCCD prefer we include any changes or exceptions to the sample contract within our proposal or will there be an opportunity for a negotiation period following the award? Would KCCD like us to include a sample of our Engagement Letter

**Answer:** For consideration, we prefer you include them within your proposal.

**Q6.** Would KCCD be open to signing one of our engagement letters? Would you like us to provide a sample engagement letter?

**Answer:** A signed engagement letter is required. Yes, if you would like to provide one.

**Q7.** On page 12 of the RFP, there is a staffing requirement for staff to have a California license. Would KCCD accept team members holding a license from another state if accepted through mobility/reciprocity?

**Answer:** Only if reciprocity is recognized and accepted in the State of California. It is preferred for the Auditor-In-Charge to be licensed in the State of California.

All other specifications remain unchanged.

BY: Purchasing & Contracts Department  
Kern Community College District  
Phone: 661-336-5100  
Email: [purchasing@kccd.edu](mailto:purchasing@kccd.edu)



**ACCEPTANCE OF ADDENDUM #3 TO RFQu #DO240925**

I \_\_\_\_\_, officer for \_\_\_\_\_  
*Name & Title* *Company*

hereby accept and agree to Addendum #3 to Audit Services for the Kern Community College District RFQu #DO240925 and agree to provide the additional requested information in the Addendum.

Signature of Bidder \_\_\_\_\_ Date \_\_\_\_\_

Signature of KCCD \_\_\_\_\_ Date \_\_\_\_\_

Upon signing, the aforementioned addendum is immediately incorporated into the RFQu and service providers response to RFQu.

Submit one (1) signed copy of this Addendum acceptance to:

Kern Community College District  
Purchasing & Contracts Department  
2100 Chester Avenue  
Bakersfield, CA 93301

Email: [purchasing@kccd.edu](mailto:purchasing@kccd.edu)

Mark subject line/envelope: RFQu Addendum #3 Acceptance

If the addendum as presented is unacceptable, please advise KCCD of your rejection of the addendum in writing with reasons, to the address above or by email to [purchasing@kccd.edu](mailto:purchasing@kccd.edu)