

Kern Community College District
Board Policy
Chapter 7 – Human Resources

BP 7350 **Resignations**

References:

Education Code Sections 87730 and 88201

NOTE: This policy is **legally required**.

The Board of Trustees shall accept the resignation of any employee and shall fix the time when the resignation takes effect, which shall not be later than the close of the academic year during which the resignation has been received by the Board of Trustees.

The Board of Trustees hereby delegates to the Chancellor the authority to accept resignations on its behalf at any time. Resignations shall be deemed accepted by the Board of Trustees when accepted in writing by the Chancellor. When accepted by the Chancellor, the resignation is final and may not be rescinded unless it is rescinded by the Board of Trustees. All such resignations shall be forwarded to the Board of Trustees for ratification.