
**Kern Community College District
Administrative Procedure
Chapter 5 – Student Services**

AP 5120 Transfer Center

References:

Education Code Sections 66720-66744;
Title 5 Section 51027

Note: This procedure is legally required

Each college's Transfer Center shall comply with all requirements of Title 5. Each college shall develop a plan that identifies appropriate target student populations and is designed to increase the transfer applications of underrepresented students among transfer students.

Plan components include, but are not limited to:

- Services to be provided to students;
- Facilities;
- Staffing;
- An advisory committee;
- Evaluation and reporting; and
- Transfer path requirements for each articulated baccalaureate major.

The plan is reviewed and updated at least annually by the Director of the Transfer Center .