
**Kern Community College
District Administrative Procedure
Chapter 4 – Academic Affairs**

AP 4110 Honorary Degrees

Reference:

Education Code Section 72122

NOTE: This procedure is **legally advised**.

Procedures for nominating and selecting recipients of honorary degrees shall include:

- a) Nominations for recipients of honorary degrees must be submitted in writing to the College President by February 1st for consideration for the May graduation ceremony
- b) The written statement must adhere to the criteria for awarding honorary degrees and include:
 - i) Name and contact information of person making nomination;
 - ii) Name of nominee; and
 - iii) Clear explanation of why the individual should be awarded an honorary degree
- c) The College President shall meet with the respective Vice Presidents and the President of the Academic Senate for review, validation of merits, and final recommendation.
- d) The College President will forward the name(s) of the successful candidate(s) to the Chancellor for recommendation to the Board of Trustees.
- e) Honorary degrees shall specify “Honorary” on the diploma.

Further documentation may be requested of the person making the nomination as deemed necessary.