

**Kern Community College District**  
**Administrative Procedures**  
Chapter 3 – General Institution

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**AP 3520**

**LOCAL LAW ENFORCEMENT**

**References:**

Education Code Sections 67381 and 67381.1;  
34 Code of Federal Regulations Section 668.46

**Note:** This procedure is **legally required**.

The District, on behalf of each campus or center, shall enter into a written agreement with local law enforcement agencies. The agreement shall clarify operational responsibilities for investigations of Part I violent crimes, defined by law as willful homicide, forcible rape, robbery, and aggravated assault, occurring at each District location.

The written agreement shall designate which law enforcement agency shall have operational responsibility for violent crimes and delineate the specific geographical boundaries of each agency's operational responsibility, including maps as necessary.

The written agreements required by this policy shall be public records and shall be made available for inspection by members of the public upon request through the public records request process outlined in BP 3810.

The District encourages accurate and prompt reporting of all crimes to the campus safety office and/or the appropriate police agencies. The District Chancellor shall establish procedures that encourage professional counselors, if and when they deem it appropriate, to inform the persons they are counseling of any procedures to report crimes on a voluntary, confidential basis for inclusion in the annual disclosure of crime statistics.